

Appendix A

BUDGET & PERFORMANCE PANEL WORK PROGRAMME **2012/13**

Matter for consideration	Officer responsible / External	Date of meeting
Partnerships (including the shared Revenues and Benefits Service with Preston City Council)	Assistant Head of Community Engagement (Partnerships) and Head of Resources	23 October 2012
Quarter 1 Corporate Performance Monitoring Report (including Reducing Sickness Absence)	Assistant Head of Community Engagement (Partnerships) and Head of Governance	23 October 2012
Service Level Agreements – Update on the new commissioning process	Assistant Head of Community Engagement (Partnerships)	11 December 2012
Lancaster City Council Leader's Presentation on the Budget and Policy Framework Proposals	Leader of the Council	29 January 2013 (Venue – Morecambe Town Hall)
Lancashire County Council's Director of Resources – Budget and Capital Investment Strategy Budget and Policy Framework Proposals.	External	29 January 2013 (Venue – Morecambe Town Hall)
2012/13 Qtr3 Corporate Financial Monitoring, including Treasury Management	Accountancy Services Manager	5 March 2013
Treasury Management Strategy 2013/14	Accountancy Services Manager	5 March 2013
Second Homes Funding	Assistant Head of Community Engagement (Partnerships)	To be monitored via Cabinet reports
Update Building Control Service Area	Head of Regeneration and Planning	TBC
Budget Overspends/Variations	As required	As required

Invitations to Cabinet Members

Cabinet Member and area of responsibility	Issue	Date of meeting
Councillor Blamire (Leader) and Councillor Bryning (Cabinet Member for Finance, Revenues and Benefits)	2012/13 Qtr2 Corporate Financial Monitoring, including Treasury Management	11 December 2012
Councillor Blamire (Leader) and Councillor Bryning (Cabinet Member for Finance, Revenues and Benefits)	Lancaster City Council Leader's Presentation on the Budget and Policy Framework Proposals	29 January 2013 (Venue – Morecambe Town Hall)
Councillor Blamire (Leader) and Councillor Bryning (Cabinet Member for Finance, Revenues and Benefits)	2012/13 Qtr3 Corporate Financial Monitoring, including Treasury Management	5 March 2013

Briefing Notes

Matter for consideration	Date Circulated	Officer responsible	Date of meeting (if required)
Empty Houses, Voids, and why Properties are in need of Repair		Head of Environmental Services	
Damage to Council Houses by Tenants and the Implications for the Council	4 September 2012	Head of Environmental Services and Head of Health and Housing Services	
Building Control	16 August 2012	Head of Regeneration and Planning	
Section 106 Monies	16 August 2012	Head of Regeneration and Planning	
Community Infrastructure Levy (CIL)		Head of Regeneration and Planning	